

PEAK 2010



Information for Derbyshire & UK Campers Bookings

Derbyshire Bookings open 1 September 2009, UK Bookings open 1 October 2009

Registration of Interest

Leaders can **register their group's interest to attend the camp on line from 1 6 2009** and continue the booking process from 1 9 2009 (Derbyshire) and 1 10 2009 (the rest of the UK). Once the initial interest registration has been completed messages will be sent out by the preferred method of contact given at the time of registration. The completion and acknowledgement of your interest to attend does not automatically confirm your place at the Peak 2010 camp. Confirmation of your actual booking will only follow the completion of the full booking process and payment of all fee deposits required.

If you prefer to complete and return paper versions of the booking forms they will be available to download from the Peak 2010 website in time for 1 9 2009.

If you do not have access to a computer or prefer to have the booking forms issued to you either email campers.bookings@peak2010.org or write to Peak 2010, PO Box 7762, Derby DE1 0SG to request them. The booking package will be issued in time for 1 9 2009.

Booking Information

To complete a booking online or by post the information set out below, together with relevant signed permissions [Group Scout Leader (all Scout Groups) and District Commissioner for Derbyshire Scouts] [District or Division Commissioner (all Guide Groups) and Peak 2010 Camp Adviser, Janet Treece, for Derbyshire Guides] and deposit of £55.00 per person for all doing activities and the full fee of £30 for all Group Leaders and Helpers is required.

- Group Leader contact details

- Details of Group, together with numbers

- Details of any camping requirements (including special needs)

- Details of and permission slip to bring children of leaders and adult helpers

- Provisional details of Group Staff aged 18 and over (an enhanced CRB Certificate must be held by them)

- Confirmation all Group Staff have read and accept the Staff / Leader Code of Conduct

- Contact details of any International group you are hosting at camp (if already known) or expression of interest in hosting

- Details of tentage (to assist site allocation; please remember space is limited)

Important Information

Fee for children of leaders

The fee for children of leaders not paying the full camp fee of £155 will be collected with the final payment. Please be aware unless the full camp fee is paid for children aged 10 to 16 they will not be allowed to take part in any camp activities. The parent / carer will be responsible for the safety of their child at all times in addition to their role within your Group.

Ratios

Ratios in excess of 1 leader to 5 Scouts/Guides will require an explanation and permission from the camp management team.

Member helpers aged 16 – under 18

The use of member helpers aged 16 – under 18 will need to be explained at the time of booking.

CRB

All leaders and adult helpers (including Day Leaders/Helpers) aged 18 and over at the start of or during the camp will need to hold an enhanced Criminal Records Bureau Disclosure (CRB) issued by the Scout or Guide Association. For leaders / adult helpers who do not already have the necessary CRB it is strongly recommended that the process to obtain this document be started as soon as possible via your local procedures.

Hosting Internationals

If Derbyshire groups have established contacts with an International group and prefer to arrange for payment of food and equipment directly with them rather than claim a hosting fee from the camp this is perfectly acceptable. In this case the internationals pay the UK fee. All we ask is that you let us know the leaders name, address and country they are coming from so we can identify them at the time of booking.

Alternatively, if you prefer to include the internationals in your group booking please advise their details and the country they are from at the time of booking so we are aware they are at the camp and the International team can make contact with them. In this case please note all International leaders require a supporting letter of reference from their International Commissioner or Association (on official letter heading) in place of the CRB number. It will be your responsibility to ensure this is provided with your final payment.

Deposits

Please remember the deposit is non-refundable. If place(s) are not taken up the deposit(s) cannot be deducted from the final payment.

Increase in numbers

The number for which the deposit has been paid cannot be increased at a later date without prior agreement with the booking secretary – Mrs Elaine Wright. If spaces are available we will be happy to add people to your booking. Please contact campers.bookings@peak2010.org.

Changes in contact details

Remember to notify immediately any changes in your contact details, especially email addresses if you opt for this method of contact. If you book on line update your contact details yourself otherwise notify campers.bookings@peak2010.org. If the leader in charge of the group changes after you have submitted your booking notify campers.bookings@peak2010.org.

Nights Away notification (Scouts) and form A/A (Guides) from Derbyshire groups will not be required as permission will be given on the booking form. **Other UK groups** should complete the Nights Away notification and form AA within the required time frame. Details of the host Camp Adviser for Guides will be notified on confirmation of booking.

Photography

Please note that there will be official event photographers and media attending this event taking photographs and filming.

Insurance Disclaimer

Peak Camps will not provide any Insurance Cover with regard to the return of deposits or balance of Camp Fees in the event of cancellation, for whatever reason. It is recommended that if such cover is required, then groups should contact the Scout Insurance Services (01903 755352) or AON (01737 783694) who deals with Insurance on behalf of Girlguiding UK, or any other reputable Insurance Company.

Booking confirmation

Bookings on line are only secured when the deposit and the necessary permission slips are sent to the booking secretary - Mrs Elaine Wright, Peak 2010, PO Box 7762, Derby DE1 0SG - within 28 days of submitting your online booking. We will endeavour to confirm your booking within 3 weeks.

Postal bookings we will endeavour to confirm your booking within 3 weeks of your deposit and correctly completed forms being received by the booking secretary - Mrs Elaine Wright, Peak 2010, PO Box 7762, Derby DE1 0SG.

Please remember to keep a copy of the booking form for your records.

Whether booking on line or by post please use First or Second Class Royal Mail (not special delivery or courier services etc, as these services actually slow down receipt of your booking) for sending your deposits and paper work and attach the correct tariff for the size and weight of your envelope. Any excess postage charges incurred will be added to your account.

**If you require technical help with your online booking please contact
web.problems@peak2010.org for any other queries contact campers.bookings@peak2010.org**